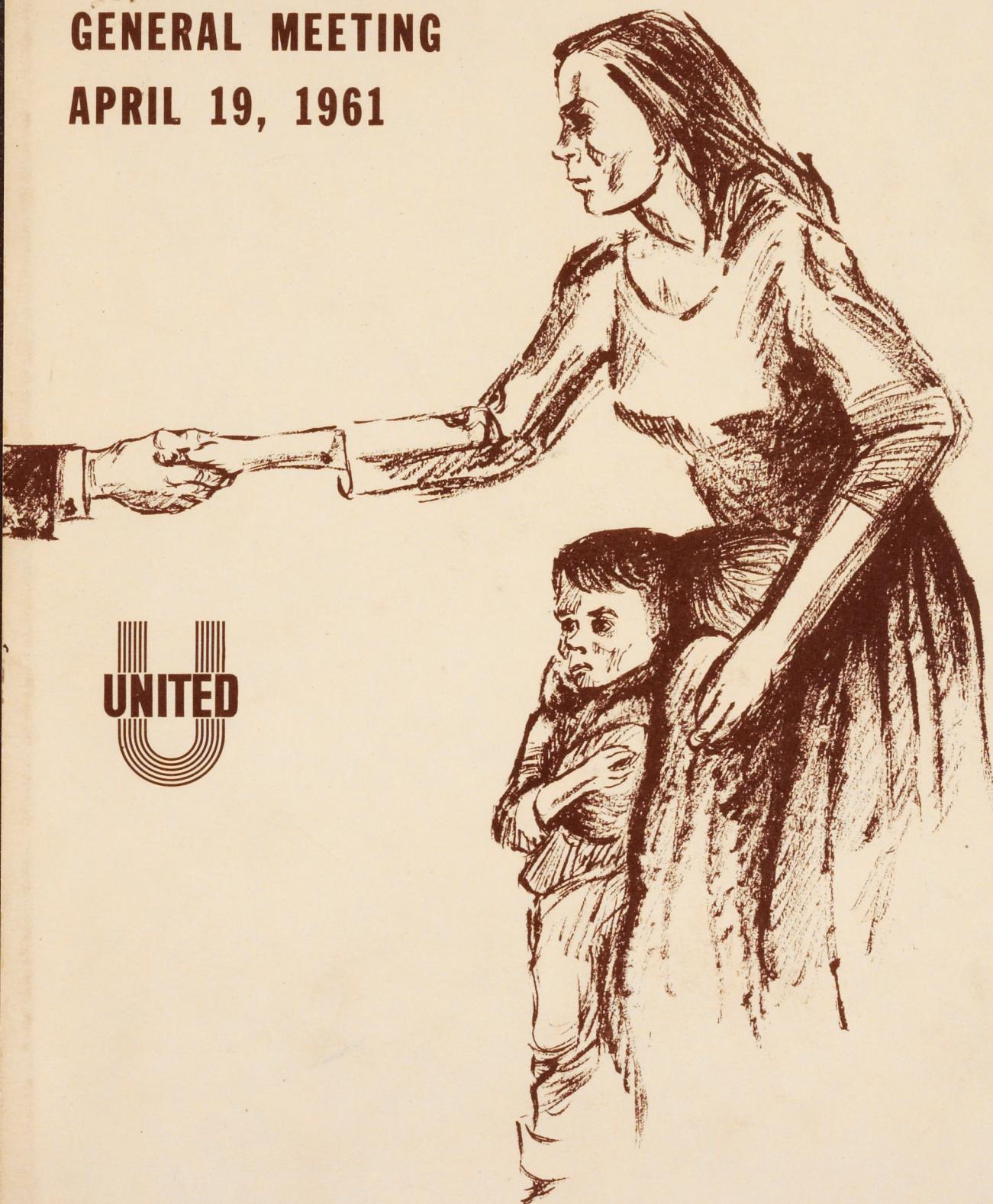


GENERAL
MEETING INC.

**SECOND ANNUAL
GENERAL MEETING
APRIL 19, 1961**



UNITED COMMUNITY FUND OF GREATER EDMONTON

10023 JASPER AVENUE, EDMONTON, ALBERTA — PHONE GA 4-0615

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UNITED COMMUNITY FUND OF GREATER EDMONTON

AGENDA FOR ANNUAL MEETING

Jubilee Auditorium.

April 19, 1961.

1. Reading of notice calling meeting.
2. Appointment of Scrutineers.
3. Reading of minutes of last Annual General Meeting.
4. Announcement of appointment of Nominating Committee by Board of Directors.
5. Report of President.
6. Election of honorary life members.
7. Appointment of honorary officers and patrons.
8. Financial Report.
9. Nomination of, and election of three members by member agencies.
10. Report of Nominating Committee, and further nominations respecting six members at large to the Board of Directors for a three-year term.
11. General matters for discussion.
12. Adjournment.



DR. F. G. WINSPEAR
PRESIDENT, U.C.F.

PRESIDENT'S REPORT ON FIRST YEAR'S OPERATIONS
OF UNITED COMMUNITY FUND OF GREATER EDMONTON

On behalf of the Board of Directors I submit this report on the operations of the United Community Fund of Greater Edmonton for the year 1960.

The 1960 campaign objective of \$1,011,774 on behalf of forty-six agencies was substantially attained, and the Edmonton per capita giving was raised to \$3.34, a record which compares favorably with other centers in Canada. The first campaign of the United Community Fund coincided with a decline in business activity. In the result, the Edmonton campaign was regarded as one of the most successful, if not the most successful campaign in Canada. This success was largely attributable to the employee groups, who through payroll deduction plans exceeded their quota by some \$135,000.

The Board of Directors has expressed its appreciation to Mr. E. M. Blanchard, the Chairman of the Campaign Committee, the chairmen of the sub-committees, and some 7,000 volunteer workers. It is estimated that there are between 70,000 and 80,000 contributors to the United Community Fund of Greater Edmonton.

The Board of Directors has met on several occasions during the year, and its meetings have been well attended. The work of the Board has been supported by six standing committees -- Campaign, Admissions and Evaluations, Allocations, Public Relations, Personnel and Finance. In addition the Executive Committee met regularly for the purpose of administering the ordinary business of the Fund between Directors' Meetings. All of these committees worked with care and sincerity, but special mention should probably be made of the work of the Allocations Committee under chairmanship firstly of the late Mr. Robert Scott, and later Mr. Fred U. Brown. The process of keeping an even hand between the requirements of all the agencies needs great wisdom and prescience.

The Statement of Revenue and Expenditure for the period from February 22 to December 31, 1960, and the Balance Sheet as at December 31, 1960 are duly certified by the auditors, and have been mimeographed and circulated, and are available for discussion at this meeting. It will be observed that the excess of expenditure over revenue for the period amounted to some \$52,000. In making appropriations, however, the Allocations Committee and the Board recognized that \$63,000 in Additional revenue has been pledged or received in 1961 as applicable to the 1960 campaign. No provision has been made, however, for the cost of administration for the year 1961, nor for the costs of the 1961 campaign prior to the receipt of revenue therefrom.

By arrangement with the officers of the former Community Chest an application was made to the Supreme Court of Alberta for the transfer of the assets of, and the assumption of the liabilities of the Community Chest by this Fund. This application, made jointly by the Fund and the Chest, was heard by Mr. Justice H.J. Macdonald on December 19, 1960, and all agencies were advised and given the opportunity of representation. As a result the Court gave an order that the funds of the Community Chest be transferred to the United Community Fund, and they are included in the balance sheet previously referred to. In order to obviate the possibility of bequests being left to the Community Chest after it is wound up, the Legislature of the Province has passed an Act naming the Fund as a successor organization.

It has been the experience of the Board of Directors that the work of the Fund may be improved by three amendments to its bylaws. Accordingly, the Board is taking steps to call a Special General Meeting of the Fund sometime in May or June, at which extraordinary resolutions will be presented for an amendment to the bylaws covering the following matters:

- 1) The borrowing power of the Fund be increased. (It is presently fixed at \$2,000.00)
- 2) That certain committee chairmen on appointment by the Board become voting members of the Board.
- 3) The annual fiscal year of the Fund coincide with the calendar year, and that the annual meeting be held within a period of ninety days after the close of the fiscal year.

I have already referred to the work done by the late Mr. Robert Scott as Chairman of the Allocations Committee. Mr. Scott died on February 9th whilst in office as Chairman of the Committee and a Director of the Fund. The Board of Directors placed on record the deep sympathy of his fellow workers, and their recognition of the great contributions which Mr. Scott made during an active life in community service.

The Board of Directors has recommended that three distinguished citizens who have held the office of President in the predecessor organization, and who have been most generous of their time and influence on behalf of the United Appeal, be awarded honorary life memberships; these are Dr. Elmer E. Roper, Dr. H. Ray Milner and Dr. Stanley H. McCuaig. I would appreciate it if the recommendation of the Board be confirmed at this meeting.

As retiring president I would like to express my personal appreciation not only to my fellow board members and committee chairmen, but also to the thousands of citizens including the press, radio and television, who have worked and contributed to make the first campaign year of the United Community Fund of Greater Edmonton a successful one. I would also like to express appreciation to the Executive Director and the secretarial and campaign staff.

PEAT, MARWICK, MITCHELL & CO.
Chartered Accountants

Empire Block
Edmonton, Alberta

AUDITORS' REPORT

The United Community Fund of Greater Edmonton was incorporated on February 22, 1960 under the provisions of The Societies Act (Alberta).

Under a court order dated December 29, 1960 the surplus of the Community Chest of Edmonton amounting to \$100,070.55 at December 31, 1960 was transferred to The United Community Fund of Greater Edmonton.

We have examined the balance sheet of The United Community Fund of Greater Edmonton as of December 31, 1960, and the statement of revenue and expenditure for the period from February 22, 1960 to December 31, 1960 and have obtained all the information and explanations we have required. Our examination included a general review of the accounting procedures and such tests of the accounting records and other supporting evidence as we considered necessary in the circumstances.

In our opinion, and according to the best of our information and the explanations given to us and as shown by the books of the organization, the accompanying balance sheet and statement of revenue and expenditure are properly drawn up so as to exhibit a true and correct view of the state of the affairs of the organization at December 31, 1960 and the results of its operations for the period from February 22, 1960 to December 31, 1960, in accordance with generally accepted accounting principles.

Peat, Marwick, Mitchell & Co.

Chartered Accountants.

Edmonton, Alberta
April 13, 1961.

THE UNITED COMMUNITY FUND OF GREATER EDMONTON

Balance Sheet
December 31, 1960

Assets

Cash	\$ 169,694.16
Deposit receipts and accrued interest	301,340.30
Pledges receivable	\$ 311,680.89
Less allowance for doubtful pledges	<u>47,247.33</u> 264,433.56
Accounts receivable	14,441.27
Prepaid expenses	88.35
Investments, at cost or market, and accrued interest (note 1):	
\$113,000.00 Government of Canada 4 $\frac{1}{4}$ % Conversion Loan bonds, due September 1, 1972 (quoted value \$104,983.79)	106,008.79
\$72,000.00 Canadian National Railways 2 $\frac{1}{2}$ % bonds, due January 2, 1967 (quoted value \$64,710.00)	<u>64,710.00</u> 170,718.79
Furniture and equipment, at cost	7,586.85
Less accumulated depreciation	<u>4,707.47</u> 2,879.38
	\$ <u>923,595.81</u>

Liabilities and Surplus

Funds held for participating members:

Allotments for 1961 (schedule)	\$ 871,419.00
Less payments advanced	<u>913.00</u>
	870,506.00

Accounts payable

5,320.51
875,826.51

Surplus:

Surplus transferred from the Community Chest of Edmonton under a court order	\$ 100,070.55
Less excess of expenditure over revenue for the period from February 22, 1960 to December 31, 1960 (note 2)	<u>52,301.25</u> 47,769.30
	\$ <u>923,595.81</u>

(See accompanying notes to financial statements)

THE UNITED COMMUNITY FUND OF GREATER EDMONTON

Statement of Revenue and Expenditure, "1960 Campaign"
February 22, 1960 to December 31, 1960

Revenue:

Amounts subscribed (note 2)	\$ 944,946.64
Less provision for doubtful pledges	<u>47,247.33</u>
	897,699.31
Interest earned	<u>1,800.65</u>
Total revenue	899,499.96

Expenditure:

Campaign expenses:

Salaries	\$ 24,979.02
Advertising	12,198.96
Rent	1,000.00
Stationery and office supplies	16,703.82
Postage	875.37
Telephone and telegrams	639.42
Meetings	2,476.30
Travelling and automobile	367.55
Consultant's fees and expense	843.45
Equipment rental	207.60
Insurance	265.09
Sundry	<u>677.95</u>
	61,234.53

Administrative expenses:

Salaries	\$ 12,196.42
Rent	1,362.69
Office supplies	1,433.11
Postage	240.99
Advertising	451.34
Telephone and telegrams	557.96
Meetings	919.75
Annuity contributions	198.67
Group medical insurance	98.25
Insurance	50.89
Membership fees	82.77
Car allowance	98.75
Equipment rental	121.75
Light and power	53.76
Depreciation	151.21
Sundry	<u>1,129.37</u> <u>19,147.68</u> <u>80,382.21</u>

Excess of revenue over expenditure available for
distribution to participating members 819,117.75

Allotments to participating members for 1961
operations (schedule) 871,419.00

Excess of expenditure over revenue charged to
surplus (note 2) \$ 52,301.25

(See accompanying notes to financial statements)

THE UNITED COMMUNITY FUND OF GREATER EDMONTON

Notes to Financial Statements

(1) The United Community Fund of Greater Edmonton received certain investments from the Community Chest of Edmonton representing in part the surplus of that organization transferred to the "Fund". The investments so transferred were valued at market as of December 31, 1960. An analysis of the investments now owned by the "Fund" is as follows:

	Purchased at cost by the "Fund"	Transferred from the "Chest" at Market	Total
\$113,000.00 Government of Canada 4 1/4% Conversion Loan bonds, due September 1, 1972	\$ 78,800.00	25,620.00	104,420.00
Interest accrued to December 31, 1960	<u>1,194.30</u>	<u>394.49</u>	<u>1,588.79</u>
	<u>79,994.30</u>	<u>26,014.49</u>	<u>106,008.79</u>
\$72,000.00 Canadian National Railways 2 3/4% bonds, due January 2, 1967	-	63,720.00	63,720.00
Interest accrued to December 31, 1960	<u>-</u>	<u>990.00</u>	<u>990.00</u>
	<u>-</u>	<u>64,710.00</u>	<u>64,710.00</u>
Totals	<u>\$ 79,994.30</u>	<u>90,724.49</u>	<u>170,718.79</u>

(2) Subsequent to December 31, 1960 additional revenue applicable to the 1960 campaign has been received or pledged in an amount of \$49,682.13. Officials of the "Fund" anticipate that this additional revenue will be increased by a further \$13,575.00 as a result of certain groups converting to a calendar year basis of contributing to the fund.

Schedule

THE UNITED COMMUNITY FUND OF GREATER EDMONTON

Allotments to Participating Members
For 1961 Operations

Alcoholism Foundation	\$ 25,000.00
All People's Mission	6,205.00
Anglican Social Service Centre	1,300.00
Beulah Home	14,463.00
Boy Scouts Association	33,500.00
Canadian Arthritis and Rheumatism Society	24,455.00
Canadian Girls in Training	1,808.00
Canadian Mental Health Association	35,612.00
Canadian National Institute for the Blind	24,728.00
Canadian Red Cross Society	158,975.00
Catholic Charities of Edmonton	8,000.00
Central Boys Club	7,500.00
Cerebral Palsy Association	10,910.00
Canadian Welfare Council	3,000.00
Council of Community Services	50,439.00
Edmonton Canadian Legion, Joint Branches Committee, Polio	20,000.00
Edmonton Creche and Day Nursery Society	8,966.00
Edmonton Epilepsy Association	1,000.00
Edmonton Family Service Bureau	74,228.00
Edmonton Jewish Welfare Society	8,500.00
Federation of Community Leagues - Boysdale Camp	7,000.00
Girl Guides Association	4,800.00
Good Shepherd Home	8,825.00
Home for Ex-Servicemen's Children	10,152.00
Hope Mission	1,200.00
I.O.D.E. - Blind and Ex-Servicemen's Work	800.00
John Howard Society	25,295.00
Misericordia Social Service Department	9,000.00
Multiple Sclerosis Society	3,245.00
Navy League of Canada	3,500.00
O'Connell Institute	7,537.00
Our Lady of Atonement Home	4,094.00
Rosary Hall	5,501.00
St. John Ambulance	22,334.00
St. John's House	2,283.00
St. Mary's Home and Technical School	11,615.00
Salvation Army	66,500.00
Sisters of Service Residential Club	5,429.00
Society for the Prevention of Cruelty to Animals	8,600.00
Victorian Order of Nurses	31,620.00
Young Men's Christian Association	75,000.00
Young Women's Christian Association	<u>38,500.00</u>
Total	\$ <u>871,419.00</u>

EXECUTIVE COMMITTEE

Dr. F. G. Winspear, Chairman
Mr. R. Harrison Mr. Wm. Newbigging
Mr. T. P. Fox Mr. E. M. Blanchard

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Mayor K. G. Newman	Mayor M. J. Prokop	Dr. W. H. Johns
Mr. J. A. Weber	Mr. J. Shewchuk	Most Rev. H. H. Clark
Most Rev. J. H. MacDonald	Rabbi Dr. L. L. Sacks	Dr. C. Johnson

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Lee Tracy, Executive Director

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Mr. E. M. Blanchard	Mr. G. R. Heffernan	Dr. C. G. Geggie
Mr. R. Harrison	Dr. H. Weinlos	Mr. G. Keltie
Mr. J. M. McKenzie	*Mrs. P. R. Gaboury	Mr. L. W. White
*Mr. T. P. Fox	*Mr. W. Margolus	*Mr. R. Graham
*Mr. G. McClary	*Mrs. F. W. Hewes	*Rev. A. R. J. Molyneux
*Mr. M. E. Stewart	*Mr. W. H. Pettigrew	*Mrs. C. E. F. Wolff
*Mrs. M. Davis	*Mr. A. C. Nicholls	*Mr. R. Jones
(Term ending 1961)		*Mrs. J. Grant Sparling

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COMMITTEES

NOMINATIONS COMMITTEE

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Mayor E. E. Roper Dr. S. H. McCuaig
Mrs. P. R. Gaboury Mr. D. Graham
#

FINANCE COMMITTEE

Mr. Wm. Newbigging Mr. N. Silverman
Mr. G. F. McClary Mr. G. E. Hirst

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LEGAL COMMITTEE

Mr. N. Silverman Mr. C. W. Clement

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CAMPAIGN COMMITTEE

Mr. H. Singer

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ORGANIZATION COMMITTEE

Mrs. A. J. Norquay	Mr. M. E. Stewart	Mr. R. Harrison
Mr. R. Jones	Dr. B. Kredentser	Mrs. F. W. Hewes
	Mr. G. S. Graig	
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ADMISSIONS COMMITTEE

Mrs. E. Montgomery	Dr. M. Weinlos	Mr. T. P. Fox
Mr. R. Harrison	Rev. Ian MacMillan	Mr. G. R. Heffernan
	*	*

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Mr. M. E. Stewart	Rev. G. B. Johnston
Dr. H. Siemens	Mr. S. Lieberman
Mrs. F. W. Hewes	Mr. K. Wass
Mr. A. E. Henderson	Mrs. C. B. Jakes
Mr. R. Jones	Mr. M. Sutherland
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Mr. E. Hawkes	Mr. B. Stone	Mr. D. Graham
Mrs. P. McClarty		Mr. B. Gagnon
Mrs. F. Anderson		Mr. B. Beard
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Mr. L. C. Day	Mr. A. Stockwell	Mr. D. Griffin
Mr. R. E. Lloyd	Mr. J. B. Feehan	Mr. E. A. Cawker
Mr. J. Brian Piercy	Miss I. Chenard	Mr. R. N. Harvey
Mrs. J. Grant Sparling	Mr. D. Campbell	Dr. N. Nix
Dr. D. B. Mintz	Mr. A. J. Hamilton	Mrs. W. H. Schlosser
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Mr. J. B. Fullerton	Mr. B. L. Robinson	Mrs. W. Derksen
Mr. R. D. MacDonald	Miss M. Meffert	Mr. Wm. Chipman
		Prof. A. J. B. Hough
	*	*

PERSONNEL COMMITTEE

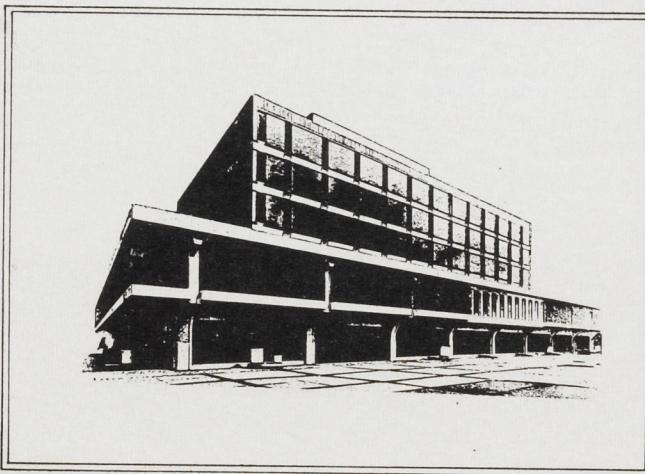
Mr. E. M. Blanchard	Mr. W. H. Pettigrew
Mr. N. Lansdown	Mr. L. W. White
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CHURCH RELATIONS COMMITTEE

Msgr. C. J. Foran	Rev. Ian McMillan
Rev. A. R. G. Molyneux	Rabbi Dr. L. L. Sacks
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